



## Fisher House II Waitlist Application Instructions

### How to submit a waitlist application:

The Fisher House II leasing office is now accepting waitlist applications!

There are three ways to submit a waitlist application:

- 1) By fax: 571-758-5501
- 2) By email: [fisherhouseapts@slnusbaum.net](mailto:fisherhouseapts@slnusbaum.net)
- 3) In person or by mail: The Springs Apartments, 555 N. Thomas St., Arlington, VA 22203

Applications are processed on a first come, first served basis. If you have questions, please contact S.L. Nusbaum at 703-888-2644.

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### Cómo enviar una solicitud de lista de espera:

¡La oficina de arrendamiento de Fisher House II ahora acepta solicitudes para la lista de espera!

Hay tres formas de enviar una solicitud de lista de espera:

- 1) Por fax: 571-758-5501
- 2) Por correo electrónico: [fisherhouseapts@slnusbaum.net](mailto:fisherhouseapts@slnusbaum.net)
- 3) En persona y por correo normal: Apartamentos de The Springs, 555 N. Thomas St.,  
Arlington, VA 22203

Las solicitudes de la lista de espera se procesarán por orden de llegada. Si tiene alguna pregunta, comuníquese con S.L. Nusbaum al 703-888-2644.

# AFFORDABLE APARTMENT PRELIMINARY APPLICATION

*Waiting list Application for:  
Fisher House II*

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Preferred Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Circle only ONE Apartment Size Requesting:** 1 bed / 2 bed / 3 bed

**Are you or anyone in your family a full time student:** Circle Yes or No

**Does anyone in your household have a special need (i.e., barrier free, visual/ hearing-impaired features, etc.)?**

Circle Yes or No

**Approximate Annual Gross Household Income:**

Under \$20,000

\$20,000 - \$30,000

\$30,000 - \$40,000

\$40,000 - \$55,000

Above \$55,000

| First and Last Name | Relationship to Head of Household | Male/Female |
|---------------------|-----------------------------------|-------------|
|                     |                                   |             |
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*We will contact applicants in the order in which they applied in small groups and will provide each applicant in that group with a 48 hour time frame to come to our office and apply for the apartment being offered. At this time, if you cannot or do not wish to move forward with applying for the apartment, your name will be removed from our waitlist. If you would like to be placed back on the list, you would be required to complete a new waitlist application. If more than one application is received from the group of applicants called, we will allow the applicant who enlisted on our waitlist first (by application date) to move forward with the apartment and the other applicant(s) will be placed on a 'next in line' position for the next available apartment.*

*Please note that this waitlist application expires 6 months (180 days) from the submission date. If you have not yet been contacted and you would like to remain on the list, you must contact the office at 703-888-1142 PRIOR to the expiration date listed below and inform management that you would like to continue waiting. By doing so, your waitlist application will be kept in line and you will receive a new expiration date. If you fail to contact the office before your waitlist expires, your application will be removed and you will need to submit a new waitlist application if you would like to be added back. Please remember that it is your responsibility to update the leasing office with any changes in your contact information to avoid losing your place on the waitlist. We cannot provide applicants with estimated waiting times and ask that you remain patient until one of our leasing consultants contacts you. Your contact information may be shared with other S.L.Nusbaum properties. However, if you would like to be added to another property's waitlist, you will need to contact the respective property directly.*

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**To be completed by Leasing office staff only:**

**Date Submitted:** \_\_\_\_\_ **Received By:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Request for extension received on** \_\_\_\_\_ **Received By:** \_\_\_\_\_ **New Expiration Date:** \_\_\_\_\_

AM    AVV    BG    CG    MR    PR    TS    CHC